



Subject:	Application for a Markets Licence - HMS Caroline
Date:	6th March, 2019
Reporting Officer:	John Greer, Director of Economic Development, ext. 3470
Contact Officer:	Gary Montgomery, Markets Duty Manager, ext.

Restricted Reports	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Sometime in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

Call-in	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	Purpose of Report or Summary of Main Issues
1.1	The purpose of this report is to seek Members' approval to grant a licence for a market to be held at HMS Caroline car park in May 2019, as part of the Belfast Maritime Festival. The application is being made by the HMS Caroline Preservation Company.
2.0	Recommendation
2.1	The Committee is requested to agree to grant the licence to the HMS Caroline Preservation Company to host the Maritime Festival Makers Market from 24 th till 26th May, 2019.

3.0	Main Report
3.1	<p><u>Key Issues</u></p> <p>Members will be aware that anyone wishing to operate a market or car boot sale within Belfast must apply to the Council for permission to do so. An application has been received for the “Maritime Festival Makers Market” for a market to be held in HMS Caroline car park, Alexandra Wharf, Queens Road, Belfast.</p>
3.2	<p>In line with the overall Council’s Markets Development Strategy, this market will help to enhance this area of the city and in doing so drive footfall into Titanic Quarter and the surrounding area. The market will complement the wider festival and programme of animation in the city at this time. This will focus not only on the Titanic Quarter area but will also extend across the wider city area, in line with the commitments to enhance the city animation activity as part of the City Revitalisation programme.</p>
3.3	<p>This market will be held as part of the Belfast Maritime Festival. Numbers are currently being finalised but it is expected that there will be between 30 – 40 stalls at the event.</p>
3.4	<p>The event is being organised by HMS Caroline Preservation Company. The organisers will be asked to supply the relevant documentation for this event such as public liability insurance, method statement and risk assessments, HACCP policy and house rule. An Operational plan covering issues such as security and stewarding, traffic management system and first aid provision, environmental health information regarding noise omission, sale of food and beverages, food sampling, alcohol sampling and licensing, waste management and fire regulations will also be sought. Officers from the Markets Development Unit will then engage with the relevant officers across the Council in order to check and verify this documentation and are content that all is in order. Checks will also be carried out during the event, in line with the Markets Rights Policy guidelines.</p>
3.5	<p><u>Financial and Resource Implications</u></p> <p>The applicant will have to pay a fee in line with the markets policy. The amount payable will depend on the number of stalls that are in place.</p>
3.6	<p><u>Equality or Good Relations Implications/Rural Impact Assessment</u></p> <p>None.</p>

4.0	Appendices – Documents Attached
	None